



**INSTRUCTIONS**  
**Form 27: ANNUAL RETURN EXTRA-TERRITORIAL CORPORATION**  
***BUSINESS CORPORATIONS ACT***

**NOTE:** All documents sent to the Registrar must comply with sections 2 to 8 of the Business Corporations Regulations. If any part of a form does not apply, you must indicate this by specifying “not applicable”, by the abbreviation “N/A” or by a brief explanatory statement.

- Item 1** Set out the full legal name of the corporation.
- Item 2** State the anniversary date of incorporation or amalgamation of the corporation, not the date of registration in Nunavut and the year for which the Return is applicable.
- Item 3** If any of the information regarding the registered office or the post office box designated as the address for service has changed since the last notice filed with the Registrar, a Notice of Change of Registered Office (Form 21) must accompany this Return.
- Item 4** If any of the information regarding the head office has changed since the last notice filed with the Registrar, a Notice of Change of Head Office (Form 22) must accompany this Return.
- Item 5** If there have been any changes to the charter or regulations of the corporation on file with the Registrar, all documents necessary to bring the records of the Registrar up to date must accompany this Return.
- Item 6** If the directors of the corporation have changed since the last notice filed with the Registrar, a Notice of Change of Directors (Form 23) must accompany this Return.

The Annual Return must be dated and signed by a director, officer or solicitor of the corporation. The title of the person signing the Annual Return must be stated.

**SUBMISSION GUIDELINES**

Be sure to read the document titled [Corporate Registries –Submissions Guide](#) (available from our website) so you understand the process, requirements and advantages of submitting your registration via email, and other submission options. The guide also explains how to complete the forms, and how to scan any additional supporting documentation that may be required.